

L D ARTS COLLEGE

19.06.2023

The First IQAC Meeting of the Academic Year 2023-24 shall be held on **26th June, 2023** at 10.30 a.m., in the Principal's office.

The agenda is as under:

1. Confirmation of the Minutes of the Previous Meeting and Matters arising out of the Minutes.
2. Discussion regarding preparations for the commencement of the New Academic Year, 2023-24.
3. Discussion regarding important points related to the SSR for the next accreditation cycle.
4. Discussion regarding finalizing the structure of the implementation of the process of accreditation.
5. Inputs by the Chairperson of the IQAC.

IQAC Members:

1. Dr. Mahipatsinh Chavda, Principal
2. Dr. Sriram Nerlekar, Academic Director, Ahmedabad Education Society
3. Dr. Jenny Rathod, Coordinator IQAC
4. Dr. Shubha Nigam, Associate Professor
5. Dr. Jaydev Bholia, Associate Professor
6. Dr. Paresh Prajapati, Associate Professor
7. Shri Dinesh Patel, Administrative Officer
8. Shri Nishit Shah, Administrative Officer
9. Dr. Kaushal Desai, Member Alumni Association
10. Dr. Shraddha Rai, Member, Local Society
11. Shri Kamlesh Makwana, Parent of Student
12. Ms. Anakha Nair, Student at Undergraduate Programme

Dr. Mahipatsinh Chavda welcomed all present to the IQAC meeting of the academic year 2023-24.

1. Confirmation of the Minutes of the Previous Meeting

The minutes of the previous meeting were confirmed.

2. Preparations for the commencement of the New Academic Year, 2023-24.

Dr. Shriram Nerlekar, the Academic Director of AES proposed that a teaching course plan for every semester should be drawn up and shared with the students by all the departments. The task of creating a format for the same has been assigned to Dr Shubha Nigam.

3. Intensive planning and preparation for the next cycle of accreditation:

a. **Dr. Shubha Nigam** made a presentation on the **Benchmarks** recommended by NAAC for accreditation.

1. **It was proposed and accepted by all concerned that value added courses such as the spoken Sanskrit class, project work/field work carried out by some departments, the Shodh grant given to those students pursuing their PhD under the guidance of certain faculty members should be incorporated in Criterion I, i.e, Curricular Aspects.**

2. **It was further proposed and accepted that a feedback form should be structured and shared with stakeholders including alumni, parents, teachers. The Principal then assigned the task of formulating a feedback form to Dr. Paresh Prajapati**

b. **Dr Jenny Rathod** made a presentation on **Key Areas Which Need to be Addressed for Accreditation.**

1. **It was proposed that MoUs should be signed with national/international universities/industries/corporate houses**

2. **It was also suggested that workshops / seminars on Intellectual Property Rights, Entrepreneurship could be organized by the Institute in the near future.**

3. **It was further proposed that official records of students progressing to higher education and qualifying in state/national/ international level exams should be maintained.**

4. **It was proposed that a green audit / energy audit be carried out in order to meet the green campus initiatives suggested by NAAC.**

5. Structure of the Implementation of the process of accreditation.

a. **It was proposed that data collection for the SSR should be initiated by the IQAC at the earliest.**

b. **It was decided that sub committees should be formed under the aegis of the the Chairman of the IQAC and its members for each criterion.**

c. **The Academic Director and the Chairman proposed that the process of the IIQA (Institutional Information for Quality Assessment) should be commenced at the earliest.**

6. Inputs by the Chairperson

The Chairman of the IQAC gave assurance that all the suggestions made during the meeting would be taken into account and implemented in the current academic year.

Dr. Mahipatsinh Chavda

Principal and Chairman

Place: Ahmedabad

Date: 26/06/23

Dr. Jenny Rathod

IQAC Co-ordinator