

**L. D. ARTS COLLEGE**

**NOTICE**

**Date: 08.09.2025**

**The First meeting of the Students' Grievance Redressal Cell, for the Academic Year 2025-26 shall be held on 11.09.2025 at 10.30 a.m., in the IQAC Meeting Room.**

**The agenda is as under:**

- 1. Confirmation of the Minutes of the Previous Meeting and Matters arising out of the Minutes.**
- 2. Circulate among the newly admitted students the existence of the Students' Grievance Redressal Cell.**
- 3. Inform the students about the availability of the 'Suggestion Box/Complaint Box' in the premises of the College.**
- 4. Decision to open the Suggestion/Complaint Box by members of the Cell.**
- 5. Inputs by the Chairperson.**

**Members of Students' Grievance Redressal Cell:**

- 1. Dr. Mahipatsinh Chavda, Principal & Chairperson**
- 2. Dr. N.P. Verma, Coordinator & Senior Faculty Member**
- 3. Dr. Manojbhai Thakor, Senior Faculty Member**
- 4. Dr. Vinod Meena, Faculty Member**
- 5. Dr. Jagruti Thummar, Faculty Member**
- 6. Ms. Pratiksha Thakker, Student (UG)**

## **Minutes of First Meeting of Students' Grievance Redressal Cell**

Dr. Mahipatsinh Chavda welcomed all present to the first meeting of the Students' Grievance Redressal Cell, for the academic year 2025-26.

**1. Confirmation of the Minutes of the Previous Meeting**

The minutes of the previous meeting held on 24.04.2025, were confirmed.

**2. Informing the fresh batch about the existence of the Grievance Cell**

As per the procedure followed every year, it was decided to display on the Students' Notice Board on the Ground Floor and the First Floor, the complete formation of the Students' Grievance Redressal Cell. The formation of the Cell has been duly put up on the College website. It was also decided to flash the cell formation on the TV at the entrance of the College building.

**3. Inform all students about availability of Suggestion Box/Complaint Box**

As per the suggestion of the Coordinator of the Cell, it was further decided to inform the students through the Notice Boards, and the TV, about the installation of a 'Suggestion Box / Complaint Box' in the college premises at a prominent location (the entrance foyer), so that students can submit their suggestions or complaints easily.

**4. Decision to open the Suggestion Box**

The Student Grievance Redressal Cell decided to open the 'Suggestion / Complaint Box' twice a month. All the members would remain present, and scrutinize the offered suggestions or submitted complaints minutely.

**5. Inputs by the Chairperson**

The Chairperson of the Committee gave assurance that all the suggestions made during the meeting would be taken into account and implemented in the current academic year.

**Dr. Mahipatsinh Chavda**

**Dr. N.P. Verma**

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Principal and Chairman

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Anti-Ragging Cell Co-ordinator

Place: Ahmedabad

Date: 13.09.2025

**Members of Students' Grievance Redressal Cell:**

- 1. Dr. Mahipatsinh Chavda, Principal & Chairperson** \_\_\_\_\_
- 2. Dr. N.P. Verma, Coordinator & Senior Faculty Member** \_\_\_\_\_
- 3. Dr. Manojbhai Thakor, Senior Faculty Member** \_\_\_\_\_
- 4. Dr. Vinod Meena, Faculty Member** \_\_\_\_\_
- 5. Dr. Jagruti Thummar, Faculty Member** \_\_\_\_\_
- 6. Ms. Pratiksha Thakker, Student (UG)** \_\_\_\_\_