



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	L. D. ARTS COLLEGE
• Name of the Head of the institution	Dr. Jenny Rathod
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07926306619
• Mobile No:	9825940703
• Registered e-mail	ldartscollege@yahoo.com
• Alternate e-mail	shubhanigam.nigam@gmail.com
• Address	L.D.ARTS COLLEGE OPP.IIM CAMPUS ,NAVRANGPURA
• City/Town	AHMEDABAD
• State/UT	GUJARAT
• Pin Code	380009
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	GUJARAT UNIVERSITY				
• Name of the IQAC Coordinator	Dr. Shubha Nigam				
• Phone No.	07926306155				
• Alternate phone No.	07926306619				
• Mobile	9824300424				
• IQAC e-mail address	shubhanigam.nigam@gmail.com				
• Alternate e-mail address	shubhanigam@yahoo.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://ldarts.org/uploads/AQAR_2018-19.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://docs.google.com/presentation/d/1vJ-opVof77eD7Q1oWiiOqtknc4fU80J4/edit?usp=share_link&ouid=112909084684819089811&rtpof=true&sd=true				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.08	2015	03/03/2015	02/03/2020
6. Date of Establishment of IQAC			15/06/2020		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8. Whether composition of IQAC as per latest NAAC guidelines			No		
• Upload latest notification of formation of IQAC	No File Uploaded				

9.No. of IQAC meetings held during the year		2
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Training Faculty Members for Online Teaching		
Facilitating Faculty Members to Use Digital Technology		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Enabling Faculty Members to Use Digital Resources for Teaching	For Both UG and PG entire teaching was successfully conducted online	
13.Whether the AQAR was placed before statutory body?		No
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2021-22	27/02/2022

15. Multidisciplinary / interdisciplinary

The college has not implemented a multi-disciplinary course of studies. Being a Grant-in-Aid Institute, the institute does not have the freedom to implement courses which are outside the curriculum. However, the Institute does encourage and promote multi-lingualism and multi-culturalism through multi-lingual international webinars.

The Department of English, Sanskrit, Hindi and Gujarati organized an International Multi-Lingual Poetry Festival, Kavya Yagya from October 17-13, 2021. 47 poets from 35 countries participated in this poetry festival to recite and perform poetry. The purpose of this festival was to celebrate poetry cutting across the borders of language, race, region and culture. The event received attention both in the print and electronic media

The Department of Sanskrit organized an 18 day long International Webinar on Geeta Bodh , Understanding Geeta during December 14-31st, 2021. The purpose of this webinar was to promote the understanding of all the eighteen chapters of the Bhagavad Geeta and spread the message of the Geeta across the globe. 57 national and international scholars from 17 countries joined us for this historic webinar.

L D Arts College organized a 6 day long Leadership and Professional development Conclave from January 17-22, 2022 in which leaders and highly placed professionals from various fields participated to give their expert advice and guidance to the youth who aspire to build their careers in these fields. Legendary figures such Sam Pitroda and Kiran Karnik participated in this webinar. The purpose of this webinar was to motivate and inspire the youth.

16. Academic bank of credits (ABC):

The Institute has not as of now registered an Academic Bank of Credits via the National Academic Depository. However the university that we are affiliated with, i.e., Gujarat University does have a Choice Based Credit System, which allows the students to transfer their credits while seeking admission to foreign universities for a

higher course of studies.

17.Skill development:

The Institute has not set up a Skill Development centre as of now. However we do encourage and motivate students to participate in skill development workshops, organized by the Department of Education underneath the initiative of Innovation club and SSIP (Student Start Up and Innovation Policy).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute has not formally associated itself with the IKS cell to promote Indian culture, languages and Ayurveda.

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19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute has not as of now implemented any outcome based approach to teaching- learning since it is affiliated to Gujarat University and design any curriculum independently.

We do not have the privilege of making changes in the prescribed curricula.

20.Distance education/online education:

The institute does not have independent distance education programs of its own. However, During the pandemic era, the Institute imparted online education in all its courses through the medium of MS Teams. The Institute organized global events such as Kavya Yagya , an

International Multilingual Poetry Festival, Geeta Bodh, an International webinar on Understanding Geeta, in order to promote art and culture during the worst medical crisis the world has ever seen, through the Zoom platform.

Extended Profile

1.Programme

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	568
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	49
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	344
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2	4
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	841.23
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The College being affiliated to Gujarat University has to do the teaching learning process through the curriculum designed by the affiliating University. The College though has a well-planned curriculum delivery designed. The HODs of respective Departments distribute the teaching of the subject among the departmental colleagues. Each Faculty member offers an in-depth explanation and analysis of the topic. This is done through the direct teaching method, group discussions, Question and Answer sessions and Interactive sessions. Most of the Faculty members make use of ICT tools like the LCD Projectors to display slide shows on a given topic. Interesting discussions found on various platforms of the Internet, like the Swayam Platform, the Shodhganga, J-Stor and many others are used to make a specific topic well understood by the

students. Related websites and other material, like Reference Books, reference websites, related Dramas, Movies, Interviews are either directly shown to the students or suggested to them for self-study. Small quizzes, surprise tests and such other methods are used to evaluate the students regularly. In each semester, assignments and presentations are to be compulsorily submitted by the students. In these too, innovative methods like encouraging the students to use Power Point Presentations, role-play, story-telling, and such others methods are used. The students thus have an enriching experience altogether.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution has been in the practice of making the Academic Calendar since the past many years now. At the end of the academic year, the Heads of various Departments and the IQAC get together to plan out the Academic Calendar. Taking a look at the holiday periods, the dates for the Assignment submissions, Presentations, and the Internal evaluation are decided upon. At the beginning of the next academic year, these dates are notified to the students, both verbally as well as in the written form. Other relevant activities like the organization of Guest Lectures, Webinars and Conferences are also incorporated in this Calendar.

The academic year is divided into two semesters, and the Academic Calendar takes into consideration both the Semesters. The assignments are duly discussed by the teachers with the students, both before and after submission. The same is the case with the Internal Evaluation process. The answer sheets are duly discussed with the students, and their positive and negative points are explained.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Ours is a college imparting education in the Humanities Stream. Hence, gender equality, human values, and conservation of Environment becomes a natural part of the Curriculum. The Departments of Psychology, Sociology and the Languages have gender studies as part of their curriculum. These parts of the curriculum are tackled with utmost care and their significance is explained to the students with appropriate emphasis.

Soft skills are part of the curriculum in the first year of the Undergraduate Programme. For one entire Semester, Environment Studies is a compulsory subject taught as part of the Soft Skills. Moreover, the College has very active NSS and NCC wings. Their activities are completely around inculcation of Human Values,

Environment and Sustainability. They regularly organize blood donation camps, service to the old, tree plantation drives, and various programs under the 'Swachh Bharat' mission.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

297

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution conducts an Induction Programme to orient the new batch and familiarize them with the environment and with the various aspects of the Institution. However, in this academic year, due to the pandemic, the entire teaching process had to be taken in the online mode. So, the particular Faculty members addressed the students individually and oriented them into the system of the Institution. The online mode of teaching did provide the flexibility of conducting classes at different times of the day. This enabled the Faculty members to assess the slow learners, and then organize extra lectures for them in the evening time. The advanced learners, especially those who were preparing for higher studies were also engaged likewise in separate sessions at the weekends or during the evenings.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1409	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning and evaluation methods used by the Faculty Members in the Institution are all student centric. In each unit of the prescribed curriculum, one particular topic is given to a group of students to research, and work on, and then present it to the class. In this way, they get a good exposure on how to teach even a seemingly difficult topic. Similarly, students are encouraged in the organization of events like Debates, Elocutions, Mock Parliaments, Invitation to Experts for Lectures, and other events that the Institution generally organizes. This ensures not only greater participation of the students, but also makes them learn things outside the syllabic boundaries. The various departments try to organize workshops, seminars and talks on many topics, making the students' experiences richer and worthier.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2021-22 was the year when the covid pandemic hit the entire world. The education sector was greatly affected. Our Faculty members were called for a meeting to the College premises and a full day training was given to them by the Computer Department for operating the MS Teams, and carrying forward the Teaching-Learning and Evaluation process. The Faculty members were also given training to make PPTs, share the screen, use open research modules, open sources like Moodle and many more to make the teaching-learning process most effective. Many Faculty members made teaching-learning quite flexible by engaging classes in the evenings and other such times, in a bid to facilitate the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The year 2021-22 was the pandemic year so the mode of taking the exams was the online mode. Students were asked to submit a written assignment in the MS Teams Tools, which were then checked and marked. A few Faculty members also gave MCQ tests to the students in the online mode. The final exams are conducted by the affiliating University. The Institution only has to evaluate students on 30% of the total marks. In each semester, the assignments were collected through the MS Teams mode. But those who faced some technical glitches, were asked to submit the same on the given email id. The marksheets of the same were prepared and uploaded on the online mediums as well as on the notice board of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well-established Grievance Redressal Cell. Usually, whenever there is a grievance expressed by any student, the Faculty members in charge of the Cell immediately solve it. However, the current year being the year of the pandemic, any grievances raised by the students were directly handled by the Principal. The solutions to the same were also brought about online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcomes are clearly stated on the college website, <http://ldarts.org/ldarts/vision>. The same is read by all the Faculty members and explained to the students too in a detailed manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Since the pandemic year was a difficult year, the effect on the results was clearly seen. Though many students have performed pretty well, on an average the results have gone down a little. But the Institution has made full efforts to uplift the performance. In an online meeting of the IQAC, this topic was discussed at length, and it was decided to facilitate the students further by engaging examoriented sessions at flexible times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

431

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NIL](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The year 2021-2022 was the year of the pandemic. Hence, the Institution was under the lock down. There for no extension activities could be carried out in the surrounding areas or communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has its own independent building in the heart of the city, with 9620 sq. mt. area. It offers ten major Subjects and Two electives. Three departments-Department of Psychology, Department of Geography and Department of Computers are equipped with laboratories. The College is spread on three floors, with each floor not only having appropriate number of classrooms, but also rest rooms in proportionate manner for both men and women. There is a wide staircase for general use and ramps and lift for the Divyang learners. The benches and desks are maintained in good condition. Each classroom is fitted with the required electrical equipment. Five classrooms also have LCD Projectors. The library is huge and has a vast treasure of books. The SOUL software with version 2.0 has been installed. There is a huge reading space also for the students. The Institution also has a membership with the INFLIBNET to enable the process of research and intense learning. The college has good sports infrastructure for the indoor as well as outdoor sports events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for the extracurricular activities. To facilitate the competitions of elocution, debate and discussion the college has developed smart rooms and assembly hall which are fully equipped with state of the art infrastructure. It has a dedicated open space for the rehearsal of drama, dance, drawing and painting. Students run an informal book club which organizes various literary activities such as poetry writing, reading and street plays. Every year a large number of students participate in youth festival organized by Gujarat University and bring laurels for the college.

The college is situated on a beautiful green campus. It is aesthetically landscaped. All sport activities are carried out on its independent sport grounds. The Institute also hosts University sports events and competitions.

All Yoga events are celebrated on our verdant campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.19

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software SOUL
- Nature of automation (fully or partially) FULLLY
- Version 2.0
- Year of Automation 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19064

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College regularly upgrades its IT infrastructure keeping in mind the futuristic trend in the said field. The college has added new computers and at present the total units are 80. Also the College is having now ten printers of various types as per the need of concerned departments. The entire campus is under CC TV Surveillance with 20 strategically located CC TV cameras. The campus is a Wi-Fi zone with free but monitored access to faculty as well as students. To ensure the free flow and stable connectivity, the college has hired the services of 2 service providers. College regularly upgrades its IT infrastructure keeping in mind the futuristic trend in the said field. The college has added new computers and at present the total units are 80. Also the College is having now ten printers of various types as per the need of concerned departments. The entire campus is under CC TV Surveillance with 20 strategically located CC TV cameras. The campus is a Wi-Fi zone with free but monitored access to faculty as well as students. To ensure the free flow and stable connectivity, the college has hired the services of 2 service providers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institute is an affiliated grant in aid constituent college. It has its own independent building in the heart of the city, with 9620 sq. mt. area. It offers ten Core and Two Elective Courses. The three Departments-Psychology, Geography and Computers have fully equipped laboratories. These laboratories are maintained by the faculty members of the concerned departments with the financial aid from the management. The College has an ergonomically designed structure with provisions of ramps and lift for the disabled. Majority of classes have student friendly infrastructure including projectors and Wi-Fi facilities. The library, a treasure trove of well over 80,000 books, uses SOUL software and has a membership with the INFLIBNET to enable the process of research and intense learning. The well-developed Sports ground caters to the sport activity demands of the student. The College has had a very good record in Sports, and wishes to continue the same in the near future too. The management provides all the necessary funds for the upkeep of the building and the provision of the facilities required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

447

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has well placed mechanisms to facilitate students' representation and engagement in various activities. The Student Council, formed on the basis of merit, is routinely invited to coordinate with the various committees of the College. The student's council create awareness among the newly admitted batches and orient them towards the various college systems. The college has locational advantage as it is just about 80 meters away from the Gujarat University Police station. Hence, in case of any disturbance, the police personnel can be called instantly. In the Academic bodies, like Exam, Admission or the Physical Infrastructure Management, the

students are generally not appointed. But they do have a major say in any problem that they are facing. This could be canteen food, cleanliness, water issues, parking problems or any other but they are immediately taken care of. The students though are encouraged to form their own Reading Clubs, Film Society, Nature Lovers and such similar groups, in which the students contribute with full gusto. For instance, we have the 'Scribe Tribe' - a group that discusses current issues, publications, books, theatre, and films. It is a large group with lot of students who regularly attend its meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no formally registered Alumni Association. However, the registration process is nearly over.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

L. D. Arts College aims at shaping young girls and boys into remarkable individuals who can undertake their roles in society with responsibility and commitment. It combines theoretical formalism with practical learning. It aims at imparting excellent education in the field of Arts. It also aims at instilling strong moral values in the students so that they become enlightened individuals in their own right and lend their services to human society. Our college has a specific vision as an institute; to inculcate academic, social and moral values in the students. The specific goals of the institute are: Development of All- Round Personality, Character Building, Service to Society, Humanitarian Orientation & Self Reliance. The governance of the institution is formally structured. Right at the top is the Governing Body of Ahmedabad Education Society. All policy decisions are taken by this apex body. The general administration of the Institution fall under the purview of the Director, Ahmedabad Education Society. The Principal coordinates with the management hierarchy as well as with the other stake holders such as faculty, students and parents. Principal coordinates with the various departments and takes the decision accordingly. Inputs collected from the different stake holders are duly deliberated upon and implemented as per the norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Management believes in total decentralization for conducting the Administrative Work. There are various committees formed for the said purpose. For example, the Admission Committee looks after the online admission system of the College since the last six years. The members of this Committee are tech savvy and keep an eye on the seats being allotted to the students as per the distribution pattern pre-decided. The listing of the admitted students, sending them messages as per the ERP about fees payment, informing them about the Orientation Programme, and the like are all done by this Committee. Likewise, the Exam Committee of the College looks into the conduction of exams. In accordance with the Academic Calendar of the Gujarat University, the date for conducting the internal exams, dates for declaration of the results, the supervision chart, and everything else is prepared by the Exam Committee. The Cultural Committee similarly conducts inter-class competitions, preparations for the Youth Festival, encouraging students to participate in Debates, Quiz, Elocutions, Theatre festivals and the like. Thus, the entire system is duly decentralized and is functioning accordingly. The Administrative Staff also has the staff assigned to various committees, and they work accordingly as per the requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute prepares strategic plans such as College Prospectus, Master Time Table, Department Time Table, and Activity plan well in advance for the upcoming academic year. The admissions at entry level are conducted by the University through a centralized online

process. The Orientation programme at the outset introduces students to the various academic as well as extra-curricular activities of the college. The College has many innovative means of imparting lectures. There are assignments taken, presentations taken and surprise tests are taken. The Exam committee declares dates of the exams in advance and the results dates are also declared. The Institute has a well-placed evaluation mechanism whereby a student if she has any grievance with regard to the result, can go for reassessment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional function is formally structured and hierarchical. The entire administrative setup falls under the purview of Government policies, plans and guidelines. All appointments of teaching faculty in the institution are made as per the Government norms. Similarly the appointments of the administrative staff are made by the Management as per the norms of the Government. All the recruited employees have to follow the service rules and conditions of the government. So far as the recruitment procedures are concerned, the Institution follows an open merit policy. Being an affiliated Institution the college has to follow all the guidelines and policies of the Government. The macro policies and programs of the UGC are adopted by the Department of Education, which implements them through the resolutions of the Commissionaire, Higher Education which instructs Gujarat University as well as the Institution. The Principal implements all policies of Government and Management through a coordination of different stakeholders such as Faculty members, Students and Alumni Association. The Principal convenes meetings of all the stakeholders at regular intervals and deliberates upon the issues that may impact the quality enhancement of the Institution. The functioning of Institutional bodies is presented in the following Organogram:

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute does not have any formal welfare schemes for teaching and non-teaching staff. However, the staff credit society provides loans to the staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has an established appraisal system for teaching and non-teaching staff. The faculty appraisal, departmental as well as individual, is carried out by the management annually. Inputs gathered through appraisal and suggestions are shared with the concerned faculty. Student feedback is collected manually as well as online. Parents and alumni feedback is used in the development of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute regularly conducts internal and external financial audits. The internal financial audit is conducted by The Ahmedabad Education Society. The external audit is conducted by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute as search does not generate funds on its own. Salary, maintenance and other expenses are taken care of form the various grants of the government. Additional expenses are taken care of by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has taken significance steps for institutionalizing the quality assurance strategies and processes. We have organized International Webinars and workshops for the enhancement of various

departments. We have laid further ground plans for collaboration with other institutes for quality enhancement of academic activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution does review its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. During the pandemic the online teaching system was implemented through the platform of MS-Teams. The institute ensured a smooth functioning of the online system of education. Likewise International webinars and workshops were organized for the enhancement of departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to make students aware about equality in general and gender equity in particular, the Institution has well placed CWDC, Discipline Committee and Student Council. CWDC in particular organizes a series of programs on gender equity and sensitization. However, the college campus was closed during the said period owing to the situation that developed because of Covid-19 pandemic. The Institution had to strictly adhere to the pandemic guidelines and SOPs issued by the Government from time to time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste management of the Institution is done as per the Ahmedabad Municipal Corporation (AMC) guidelines. Two types of dustbins for dry and wet waste have been placed at various places for collection of the waste. Garden waste is accumulated in a pit which is used to procure organic material that is used as fertilizer.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute has undertaken many initiatives to ensure inclusive environment for all learners irrespective of their class, caste, colour or creed:

1. All admissions in the institute are done with utmost objectivity and merit. Students are admitted irrespective of their cultural, regional, religious or any other background.
2. Every day the college opens with a sacred and secular prayer.
3. All college formal events conclude with recitation of National Anthem.
4. Topics for elocution and debate are selected by focusing on the principles of social cultural inclusivity.
5. The Grievance Cell and Discipline Committee routinely monitor the campus atmosphere and issues, if any, are promptly addressed.
6. The Department of Psychology extends counselling services to the needy students.
7. The principal coordinates meetings of various stake holders at regular intervals and ensures inclusive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has an established tradition of value orientation. However, the Institute was unable to organise on campus programs due to pandemic guidelines and restrictions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the Institute celebrates Independence Day, Republic Day, International Yoga Day and other National and International Commemorative Days with lot of enthusiasm. However, the Institute could not organise these events during this period due to the pandemic guidelines issued by the Government.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I:

Title: Attendance Policy

Objective: To bring back learners to the bench, to inculcate the spirit of discipline, dedication and duty.

- To check the dwindling number of students in the class room.

The Practice: The Institute has been strictly following the mandatory attendance policy for well over three decades now.

- The institute witnessed a significant rise in the overall results and performance of the learners.

Resistance from certain sections of student's community. Resources for maintenance of this policy are provided by management.

Best Practice-II

Title: Social Outreach Programs by NSS

- To initiate social awareness drives, to inculcate the values and spirit of Indian ethos in the masses.
- Rural upliftment initiatives faced resistance, however people's participation always strengthened welfare initiatives.

The Practice: Resistance from the conservative rural folks who were not ready to give up their social practices. However, the NSS volunteers succeeded in bringing a drastic change among these people.

- The NSS Unit has been conferred prizes and awards by Government.
- Resistance is addressed by volunteers and expenses are compensated with grants from Government.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute, an affiliated arts college teaches the languages and subjects of humanities. These subjects do not attract recruiters from market. However, our Institute is an exception. Every year the Placement Cell of the Institute organizes placement drive which attracts many recruiters. In spite of being an Arts College, this College has a very active Placement Cell. This is one area which the College is planning to develop still further.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The College being affiliated to Gujarat University has to do the teaching learning process through the curriculum designed by the affiliating University. The College though has a well-planned curriculum delivery designed. The HODs of respective Departments distribute the teaching of the subject among the departmental colleagues. Each Faculty member offers an in-depth explanation and analysis of the topic. This is done through the direct teaching method, group discussions, Question and Answer sessions and Interactive sessions. Most of the Faculty members make use of ICT tools like the LCD Projectors to display slide shows on a given topic. Interesting discussions found on various platforms of the Internet, like the Swayam Platform, the Shodhganga, J-Stor and many others are used to make a specific topic well understood by the students. Related websites and other material, like Reference Books, reference websites, related Dramas, Movies, Interviews are either directly shown to the students or suggested to them for self-study. Small quizzes, surprise tests and such other methods are used to evaluate the students regularly. In each semester, assignments and presentations are to be compulsorily submitted by the students. In these too, innovative methods like encouraging the students to use Power Point Presentations, role-play, story-telling, and such others methods are used. The students thus have an enriching experience altogether.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution has been in the practice of making the Academic Calendar since the past many years now. At the end of the

academic year, the Heads of various Departments and the IQAC get together to plan out the Academic Calendar. Taking a look at the holiday periods, the dates for the Assignment submissions, Presentations, and the Internal evaluation are decided upon. At the beginning of the next academic year, these dates are notified to the students, both verbally as well as in the written form. Other relevant activities like the organization of Guest Lectures, Webinars and Conferences are also incorporated in this Calendar.

The academic year is divided into two semesters, and the Academic Calendar takes into consideration both the Semesters. The assignments are duly discussed by the teachers with the students, both before and after submission. The same is the case with the Internal Evaluation process. The answer sheets are duly discussed with the students, and their positive and negative points are explained.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
2	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ours is a college imparting education in the Humanities Stream. Hence, gender equality, human values, and conservation of Environment becomes a natural part of the Curriculum. The Departments of Psychology, Sociology and the Languages have gender studies as part of their curriculum. These parts of the curriculum are tackled with utmost care and their significance is explained to the students with appropriate emphasis.

Soft skills are part of the curriculum in the first year of the Undergraduate Programme. For one entire Semester, Environment Studies is a compulsory subject taught as part of the Soft Skills. Moreover, the College has very active NSS and NCC wings. Their activities are completely around inculcation of Human Values, Environment and Sustainability. They regularly organize blood donation camps, service to the old, tree plantation drives, and various programs under the 'Swachh Bharat' mission.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

297

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution conducts an Induction Programme to orient the new batch and familiarize them with the environment and with the various aspects of the Institution. However, in this academic year, due to the pandemic, the entire teaching process had to be taken in the online mode. So, the particular Faculty members addressed the students individually and oriented them into the system of the Institution. The online mode of teaching did provide the flexibility of conducting classes at different times of the day. This enabled the Faculty members to assess the slow learners, and then organize extra lectures for them in the evening time. The advanced learners, especially those who were preparing for higher studies were also engaged likewise in separate sessions at the weekends or during the evenings.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1409	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning and evaluation methods used by the Faculty

Members in the Institution are all student centric. In each unit of the prescribed curriculum, one particular topic is given to a group of students to research, and work on, and then present it to the class. In this way, they get a good exposure on how to teach even a seemingly difficult topic. Similarly, students are encouraged in the organization of events like Debates, Elocutions, Mock Parliaments, Invitation to Experts for Lectures, and other events that the Institution generally organizes. This ensures not only greater participation of the students, but also makes them learn things outside the syllabic boundaries. The various departments try to organize workshops, seminars and talks on many topics, making the students' experiences richer and worthier.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The year 2021-22 was the year when the covid pandemic hit the entire world. The education sector was greatly affected. Our Faculty members were called for a meeting to the College premises and a full day training was given to them by the Computer Department for operating the MS Teams, and carrying forward the Teaching-Learning and Evaluation process. The Faculty members were also given training to make PPTs, share the screen, use open research modules, open sources like Moodle and many more to make the teaching-learning process most effective. Many Faculty members made teaching-learning quite flexible by engaging classes in the evenings and other such times, in a bid to facilitate the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The year 2021-22 was the pandemic year so the mode of taking the exams was the online mode. Students were asked to submit a written assignment in the MS Teams Tools, which were then checked and marked. A few Faculty members also gave MCQ tests to the students in the online mode. The final exams are conducted by the affiliating University. The Institution only has to evaluate students on 30% of the total marks. In each semester, the assignments were collected through the MS Teams mode. But those who faced some technical glitches, were asked to submit the same on the given email id. The marksheets of the same were prepared and uploaded on the online mediums as well as on the notice board of the college.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well-established Grievance Redressal Cell. Usually, whenever there is a grievance expressed by any student, the Faculty members in charge of the Cell immediately solve it. However, the current year being the year of the pandemic, any grievances raised by the students were directly handled by the Principal. The solutions to the same were also brought about

online.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme outcomes are clearly stated on the college website, <http://ldarts.org/ldarts/vision>. The same is read by all the Faculty members and explained to the students too in a detailed manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Since the pandemic year was a difficult year, the effect on the results was clearly seen. Though many students have performed pretty well, on an average the results have gone down a little. But the Institution has made full efforts to uplift the performance. In an online meeting of the IQAC, this topic was discussed at length, and it was decided to facilitate the students further by engaging examoriented sessions at flexible times.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

431

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[NIL](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-**

government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The year 2021-2022 was the year of the pandemic. Hence, the Institution was under the lock down. There for no extension activities could be carried out in the surrounding areas or communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has its own independent building in the heart of the city, with 9620 sq. mt. area. It offers ten major Subjects and Two electives. Three departments-Department of Psychology, Department of Geography and Department of Computers are equipped with laboratories. The College is spread on three floors, with each floor not only having appropriate number of classrooms, but also rest rooms in proportionate manner for both men and women. There is a wide staircase for general use and ramps and lift for the Divyang learners. The benches and desks are maintained in good condition. Each classroom is fitted with the required electrical equipment. Five classrooms also have LCD Projectors. The library is huge and has a vast treasure of books. The SOUL

software with version 2.0 has been installed. There is a huge reading space also for the students. The Institution also has a membership with the INFLIBNET to enable the process of research and intense learning. The college has good sports infrastructure for the indoor as well as outdoor sports events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for the extracurricular activities. To facilitate the competitions of elocution, debate and discussion the college has developed smart rooms and assembly hall which are fully equipped with state of the art infrastructure. It has a dedicated open space for the rehearsal of drama, dance, drawing and painting. Students run an informal book club which organizes various literary activities such as poetry writing, reading and street plays. Every year a large number of students participate in youth festival organized by Gujarat University and bring laurels for the college.

The college is situated on a beautiful green campus. It is aesthetically landscaped. All sport activities are carried out on its independent sport grounds. The Institute also hosts University sports events and competitions.

All Yoga events are celebrated on our verdant campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.19

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software SOUL
- Nature of automation (fully or partially) FULLLY
- Version 2.0
- Year of Automation 2016

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.19064	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
55	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College regularly upgrades its IT infrastructure keeping in mind the futuristic trend in the said field. The college has added new computers and at present the total units are 80. Also the College is having now ten printers of various types as per the need of concerned departments. The entire campus is under CC TV Surveillance with 20 strategically located CC TV cameras. The campus is a Wi-Fi zone with free but monitored access to faculty as well as students. To ensure the free flow and stable connectivity, the college has hired the services of 2 service providers. College regularly upgrades its IT infrastructure keeping in mind the futuristic trend in the said field. The college has added new computers and at present the total units are 80. Also the College is having now ten printers of various types as per the need of concerned departments. The entire campus is under CC TV Surveillance with 20 strategically located CC TV cameras. The campus is a Wi-Fi zone with free but monitored access to faculty as well as students. To ensure the free flow and stable connectivity, the college has hired the services of 2 service providers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The Institute is an affiliated grant in aid constituent college. It has its own independent building in the heart of the city, with 9620 sq. mt. area. It offers ten Core and Two Elective Courses. The three Departments-Psychology, Geography and Computers have fully equipped laboratories. These laboratories are maintained by the faculty members of the concerned departments with the financial aid from the management. The College has an ergonomically designed structure with provisions of ramps and lift for the disabled. Majority of classes have student friendly infrastructure including projectors and Wi-Fi facilities. The library, a treasure trove of well over 80,000 books, uses SOUL software and has a membership with the INFLIBNET to enable the process of research and intense learning. The well-</p>	

developed Sports ground caters to the sport activity demands of the student. The College has had a very good record in Sports, and wishes to continue the same in the near future too. The management provides all the necessary funds for the upkeep of the building and the provision of the facilities required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

447

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has well placed mechanisms to facilitate students' representation and engagement in various activities. The Student Council, formed on the basis of merit, is routinely invited to coordinate with the various committees of the College. The student's council create awareness among the newly admitted batches and orient them towards the various college systems. The college has locational advantage as it is just about 80 meters away from the Gujarat University Police station. Hence, in case of any disturbance, the police personnel can be called instantly. In the Academic bodies, like Exam, Admission or the Physical Infrastructure Management, the students are generally not appointed. But they do have a major say in any problem that they are facing. This could be canteen food, cleanliness, water issues, parking problems or any other but they are immediately taken care of. The students though are encouraged to form their own Reading Clubs, Film Society, Nature Lovers and such similar groups, in which the students contribute with full gusto. For instance, we have the 'Scribe Tribe' - a group that discusses current issues, publications, books, theatre, and films. It is a large group with lot of students who regularly attend its meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

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File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no formally registered Alumni Association. However, the registration process is nearly over.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

L. D. Arts College aims at shaping young girls and boys into remarkable individuals who can undertake their roles in society with responsibility and commitment. It combines theoretical formalism with practical learning. It aims at imparting excellent education in the field of Arts. It also aims at instilling strong

moral values in the students so that they become enlightened individuals in their own right and lend their services to human society. Our college has a specific vision as an institute; to inculcate academic, social and moral values in the students. The specific goals of the institute are: Development of All- Round Personality, Character Building, Service to Society, Humanitarian Orientation & Self Reliance. The governance of the institution is formally structured. Right at the top is the Governing Body of Ahmedabad Education Society. All policy decisions are taken by this apex body. The general administration of the Institution fall under the purview of the Director, Ahmedabad Education Society. The Principal coordinates with the management hierarchy as well as with the other stake holders such as faculty, students and parents. Principal coordinates with the various departments and takes the decision accordingly. Inputs collected from the different stake holders are duly deliberated upon and implemented as per the norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Management believes in total decentralization for conducting the Administrative Work. There are various committees formed for the said purpose. For example, the Admission Committee looks after the online admission system of the College since the last six years. The members of this Committee are tech savvy and keep an eye on the seats being allotted to the students as per the distribution pattern pre-decided. The listing of the admitted students, sending them messages as per the ERP about fees payment, informing them about the Orientation Programme, and the like are all done by this Committee. Likewise, the Exam Committee of the College looks into the conduction of exams. In accordance with the Academic Calendar of the Gujarat University, the date for conducting the internal exams, dates for declaration of the results, the supervision chart, and everything else is prepared by the Exam Committee. The Cultural Committee similarly conducts inter-class competitions, preparations for the Youth Festival, encouraging students to participate in Debates, Quiz, Elocutions, Theatre festivals and the like. Thus, the entire

system is duly decentralized and is functioning accordingly. The Administrative Staff also has the staff assigned to various committees, and they work accordingly as per the requirements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute prepares strategic plans such as College Prospectus, Master Time Table, Department Time Table, and Activity plan well in advance for the upcoming academic year. The admissions at entry level are conducted by the University through a centralized online process. The Orientation programme at the outset introduces students to the various academic as well as extra-curricular activities of the college. The College has many innovative means of imparting lectures. There are assignments taken, presentations taken and surprise tests are taken. The Exam committee declares dates of the exams in advance and the results dates are also declared. The Institute has a well-placed evaluation mechanism whereby a student if she has any grievance with regard to the result, can go for reassessment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional function is formally structured and hierarchical. The entire administrative setup falls under the purview of Government policies, plans and guidelines. All appointments of teaching faculty in the institution are made as per the Government norms. Similarly the appointments of the administrative staff are made by the Management as per the norms

of the Government. All the recruited employees have to follow the service rules and conditions of the government. So far as the recruitment procedures are concerned, the Institution follows an open merit policy. Being an affiliated Institution the college has to follow all the guidelines and policies of the Government. The macro policies and programs of the UGC are adopted by the Department of Education, which implements them through the resolutions of the Commissionaire, Higher Education which instructs Gujarat University as well as the Institution. The Principal implements all policies of Government and Management through a coordination of different stakeholders such as Faculty members, Students and Alumni Association. The Principal convenes meetings of all the stakeholders at regular intervals and deliberates upon the issues that may impact the quality enhancement of the Institution. The functioning of Institutional bodies is presented in the following Organogram:

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute does not have any formal welfare schemes for teaching and non-teaching staff. However, the staff credit society provides loans to the staff members

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has an established appraisal system for teaching and non-teaching staff. The faculty appraisal, departmental as well as individual, is carried out by the management annually. Inputs gathered through appraisal and suggestions are shared with

the concerned faculty. Student feedback is collected manually as well as online. Parents and alumni feedback is used in the development of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute regularly conducts internal and external financial audits. The internal financial audit is conducted by The Ahmedabad Education Society. The external audit is conducted by the Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute as search does not generate funds on its own. Salary, maintenance and other expenses are taken care of form the various grants of the government. Additional expenses are taken care of by management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has taken significance steps for institutionalizing the quality assurance strategies and processes. We have organized International Webinars and workshops for the enhancement of various departments. We have laid further ground plans for collaboration with other institutes for quality enhancement of academic activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution does review its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. During the pandemic the online teaching system was implemented through the platform of MS-Teams. The institute ensured a smooth functioning of the online system of education. Likewise International webinars and workshops were organized for the enhancement of departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to make students aware about equality in general and gender equity in particular, the Institution has well placed CWDC, Discipline Committee and Student Council. CWDC in particular organizes a series of programs on gender equity and sensitization. However, the college campus was closed during the said period owing to the situation that developed because of Covid-19 pandemic. The Institution had to strictly adhere to the pandemic guidelines and SOPs issued by the Government from time to time.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

The waste management of the Institution is done as per the Ahmedabad Municipal Corporation (AMC) guidelines. Two types of dustbins for dry and wet waste have been placed at various places for collection of the waste. Garden waste is accumulated in a pit which is used to procure organic material that is used as fertilizer.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available	C. Any 2 of the above
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**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and
distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute has undertaken many initiatives to ensure inclusive environment for all learners irrespective of their class, caste, colour or creed:

1. All admissions in the institute are done with utmost

objectivity and merit. Students are admitted irrespective of their cultural, regional, religious or any other background.

2. Every day the college opens with a sacred and secular prayer.

3. All college formal events conclude with recitation of National Anthem.

4. Topics for elocution and debate are selected by focusing on the principles of social cultural inclusivity.

5. The Grievance Cell and Discipline Committee routinely monitor the campus atmosphere and issues, if any, are promptly addressed.

6. The Department of Psychology extends counselling services to the needy students.

7. The principal coordinates meetings of various stake holders at regular intervals and ensures inclusive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has an established tradition of value orientation. However, the Institute was unable to organise on campus programs due to pandemic guidelines and restrictions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year the Institute celebrates Independence Day, Republic Day, International Yoga Day and other National and International Commemorative Days with lot of enthusiasm. However, the Institute could not organise these events during this period due to the pandemic guidelines issued by the Government.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I:

Title: Attendance Policy

Objective: To bring back learners to the bench, to inculcate the spirit of discipline, dedication and duty.

- To check the dwindling number of students in the class room.

The Practice: The Institute has been strictly following the mandatory attendance policy for well over three decades now.

- The institute witnessed a significant rise in the overall results and performance of the learners.

Resistance from certain sections of student's community. Resources for maintenance of this policy are provided by management.

Best Practice-II

Title: Social Outreach Programs by NSS

- To initiate social awareness drives, to inculcate the values and spirit of Indian ethos in the masses.
- Rural upliftment initiatives faced resistance, however people's participation always strengthened welfare initiatives.

The Practice: Resistance from the conservative rural folks who were not ready to give up their social practices. However, the NSS volunteers succeeded in bringing a drastic change among these people.

- The NSS Unit has been conferred prizes and awards by Government.
- Resistance is addressed by volunteers and expenses are compensated with grants from Government.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute, an affiliated arts college teaches the languages and subjects of humanities. These subjects do not attract recruiters from market. However, our Institute is an exception. Every year the Placement Cell of the Institute organizes placement drive which attracts many recruiters. In spite of being an Arts College, this College has a very active Placement Cell. This is one area which the College is planning to develop still further.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Institute has planned the following initiatives for the next academic year.

1. To start an independent Counselling Cell for society with the help of department of Psychology
2. The Department of Sanskrit has proposed to start a Spoken Sanskrit Certificate course for the promotion of classical language.
3. The computer Science department has planned to start Basic computer Course.
4. The Institute has planned to organise various workshops, seminars and conferences in collaboration with other Institutes and Universities.